



DB Aviation
Luxury in Motion

Building/Vehicle Maintenance Tech

LOCATION: Waukegan, IL
DEPARTMENT: Building/Vehicle Maintenance
SHIFT HOURS/DAYS: Full Time
REPORTS TO: Building/Vehicle Maintenance Manager

POSITION SUMMARY

Under direct to limited supervision, provides routine maintenance and scheduled maintenance for the DB Aviation Vehicle and Building Maintenance Departments which consist of approximately 15 buildings and 40 pieces of equipment.

PRIMARY RESPONSIBILITIES

This position will perform all aspects of the Charter scheduling function and assist other schedulers with the following:

- Performs oil and filter servicing on all types of DB equipment
- Cleans equipment after service
- Keeps shop clean and orderly
- Works assigned squawk sheets daily
- Picks up and delivers maintenance parts/materials/supplies from off-site locations as needed.
- Other duties and special projects as assigned.
- Holds self accountable to perform duties consistent with DB Aviation's Presidential Service standards, guided by our Core Values of Integrity, Customers, Initiative, Continuous Improvement, Dignity and Respect and Having Fun.

QUALIFICATIONS/REQUIREMENTS

- High school education or equivalent.
- Valid driver's license
- Three years general or routine maintenance experience preferred
- Must possess basic mechanical skills
- Electrical and plumbing experience a plus
- Must possess good organizational skills and the ability to coordinate and manage multiple priorities and responsibilities
- Good verbal and written skills
- Must be efficient, reliable, and adaptable to change while maintaining high productivity levels

- Must demonstrate a “can-do” attitude, good interpersonal skills and the ability to work well alone and as part of a team. The ability to interface well with other DB departments and tenants requires a pleasant demeanor.
- Knowledge of PC and other office equipment is beneficial, but not necessary

ESSENTIAL PHYSICAL REQUIREMENTS

- Physical mobility, frequent lifting and carrying 40-60 pound items
- Simple grasping, pushing and pulling, fine motor ability
- Good visual acuity to perform repair tasks
- Ability to hear, speak clearly, and write legibly in the English language in order to communicate with staff and customers.
- Job requires individual to frequently bend, twist, squat, kneel, stoop, climb or reach for items
- Must be willing to work overtime, when needed (i.e., snow removal).
- Must be able to drive to off airport locations in support of maintenance needs.

The successful candidate will consistently strive for excellence in the delivery of our services and function as a contributing member of the team to enhance the quality of our services.

Applicants may apply in confidence to: DB Aviation, Inc., Attn: HR Dept., 3550 N. McAree Rd, Waukegan, IL 60087. Private Fax: (847)336-6584, email: employment@dbaviation.com. **No phone calls, please.** Only qualified applicants need apply. To learn more about DB Aviation, Inc. please visit us on our web-site at www.dbaviation.com.